



Subject: Welfare Facilities

Tool Box Talk No.: 008

Welfare facilities are provided on site in line with the Requirements of The Construction (Health Safety and Welfare) Regulations 1996. Some exceptions may occur on transient construction sites.

Toilets will be:

Adequately ventilated and lit. Kept in a clean and orderly condition.

Separate for men and women.

Washing facilities will be:

Provided in toilets and in the vicinity of changing rooms

Supplied with hot and cold or warm water, which will be running water. (where possible)

Supplied with soap or other means of cleaning and towels or other suitable means for drying.

Suitably ventilated and lit Kept in a clean and orderly condition

Drinking water

Must be conspicuously marked Provided with a suitable number of cups or other drinking vessels, unless supplied in a jet

Clothing Accommodation

Will be provided with facilities for drying clothing

Rest facilities

Rest / break areas will be provided with suitable facilities for heating food and boiling water will also be included



TOOL BOX TALK RECORD SHEET

COMPANY: _____

SUBJECT OF TOOLBOX TALK: _____

NAME OF PERSON DELIVERING TOOLBOX TALK: _____

TIME: _____ **DATE:** _____ **LOCATION:** _____

NOTE ANY QUESTIONS ASKED BY STAFF DURING TOOL BOX TALK:

**YOU SHOULD ONLY SIGN THIS SHEET IF YOU HAVE UNDERSTOOD THE INFORMATION PROVIDED.
IF YOU ARE IN ANY DOUBT OR UNSURE ABOUT ANYTHING COVERED BY THIS TOOL BOX TALK
PLEASE ASKED THE PERSON DELIVERING THE TALK TO EXPLAIN MORE FULLY.**

PLEASE PRINT YOUR NAME	JOB DESCRIPTION	SIGNATURE

SIGNATURE OF PERSON DELIVERING TOOL BOX TALK: _____



